Amelia 10130 Superior Way Amelia, VA 23002 804-561-1585 office 804-561-7430 fax

APPOINTMENTS:

Blackstone 116 E Broad Street Blackstone, VA 23824 434-298-0128 office Ameliapt.com

At Amelia PT we strive to provide quality, timely and effective therapy to our patients in a compassionate and nurturing environment and to treat everyone, coworkers and patients, as we would like to be treated. Please take a moment to review the information below to make the most of your time with us. More information can be found at Ameliapt.com, on our Amelia Physical Therapy Facebook page and Google.

- We are open Monday, Tuesday, Thursday and Friday from 8am to 5pm.
- Please arrive on time, at your scheduled appointment.
- Sessions are approximately one hour long.
- Upon arrival, please check in at the front office. Upon departure, please schedule or confirm you next appointment.
- Please wear comfortable clothing that is easy to move in and allows the therapist to get to the body part that is being treated. You may want to bring a bottle of water with you.
- Unless you request to stay with the same therapist, you may be treated by a different therapist each visit.
- We do ask for 24 hours notice if you need to cancel or change your appointment. If 24 hours notice is not given or you are a no show, we reserve the right to add a \$25 charge to your account as noted on the permission form. After the second no show or third cancelled appointment, all future appointments will be removed from the schedule and you will be added to our "same day appointment only" list. Note, if you are experiencing any of the following symptoms (fever, cough, chills, sore throat, digestive issues such as nausea, vomiting or diarrhea) on the day of your appointment, we ask you to stay at home and you will not be charged.
- Please call to cancel your appointment. If you reply to a text reminder, we don't see it.
- Please make sure the phone number on file is a working phone number and accepts messages.

INSURANCE AND PAYMENT:

- As a courtesy, we will check your insurance benefits for you. We do our best to give you an accurate quote; however, please keep in mind that until the claims are processed, our quote is only an approximation. We recommend that you also call your insurance company and ask about your outpatient physical therapy benefits.
- Copays are due at each visit unless other arrangements are made.
- We accept cash, check and credit/debit cards. We accept CareCredit also

PAPERWORK:

- Please let the therapist know when you have a follow up appointment with your doctor so we can send them an updated report.
- If you receive a new prescription or other paperwork from your doctor, please bring it with you to your next appointment. Typically, prescriptions are good for 6 weeks.
- Please allow at least 72 hours notice for paperwork requests. All paperwork is completed through the Amelia office.